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DD/S&T#

29 FEB 1972

DD / S & T BUREAU

FILE

Personnel 5

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Change of Career Service Designation for Comptroller,
Office of the DD/S&T

1. This memorandum submits a recommendation for your approval in paragraph 5.
2. Under the established system for maintaining effective control over supergrade positions, personnel, and ceiling, supergrade personnel are charged against the Career Service of the supergrade positions they occupy. When the allocation of supergrade ceiling is not consistent with the Career Service, accurate automated reporting is not possible.
3. In the following case the charging of position and incumbent is not consistent with the established system. The position of Comptroller, GS-16, position number 0103, in the Office of the DD/S&T is designated as a position in the "E" Career Service, the Career Service of the Office of the Director; the incumbent, [redacted] is in the "SF" Career Service. Both Mr. [redacted] and his position are charged against the "R" Career Service instead of the "E" Career Service as required under the system. On establishment of the automated reporting system, information on this position and incumbent would be reported incorrectly and would have to be corrected manually.
4. Since the functions of Comptroller positions are a responsibility of the Support Services and the positions are usually filled by Support personnel, the position should be designated "S" and included in the "S" Career Service. This would require a transfer of the supergrade ceiling for the position from the "R" Career Service to the "S" Career Service. The position and incumbent would then be reported correctly. The DD/S&T has agreed to the change in Career Service and transfer of supergrade ceiling.

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5. Therefore, I recommend that you approve the change of the position from the "E" Career Service to the "S" Career Service and the transfer of one supergrade ceiling from the "R" Career Service to the "S" Career Service.

[Redacted Signature]

Harry B. Fisher
Director of Personnel

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CONCUR:

[Redacted Signature]

Carl E. Duckett
Deputy Director for Science & Technology

13 Mar '72
Date

/s/ Robert S. Wattles

John W. Coffey
Deputy Director for Support

13 MAR 1972
Date

The recommendation contained in paragraph 5 is approved:

/s/ W. E. Colby
Executive Director-Comptroller

15 MAR 1972
Date

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- 1 - Director of Finance (21 Mar 72)

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I don't see how we
can lose on this one.
Recommend Concurrence.

pm R

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